

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE JANUARY MONTHLY MEETING HELD ON
WEDNESDAY 4th JANUARY 2023 AT 7PM IN THE PAVILION



01/23 PUBLIC FORUM

There was no public forum.

02/23 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett, Cllr D Bevan, Cllr D Finch, Cllr K Oastler, Cllr T Daly and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council

Cllr P Brazier - Buckinghamshire Council

0 Members of the Public in attendance

Apologies:-

Cllr T Richards - Holiday

Cllr D Town - Buckinghamshire Council – attendance at another meeting

03/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

04/23 APPROVAL OF MINUTES

The Minutes of the Parish Council meeting held on the 7th December 2022 were approved and signed by the Chair.

05/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Cllr Daly advised Cllr Poll of the continuing deterioration of the roads at Gooseacre. Cllr Brazier requested that residents keep reporting road/footpath issues e.g. Sunny bank and Church Lane on Fix My Street as the Ivinghoe Members can then take this up with the Local Area Technician, Paul Foot. Cllr Poll advised that the roads at Gooseacre and Station Road were on the Council's list of priorities. End November the Council had filled in the holes but the subsequent ice had caused further damage. The Members will keep the pressure on Buckinghamshire Highways.

06/23 CLERK'S REPORT - to note updates to ongoing matters

- **Village Hall Lease** - Nothing to report. Clerk to contact Trefor Hamer, Village Hall Management Committee for an update. It was also suggested that the Clerk ring the Land Registry.
- **Cheddington Neighbourhood plan** - Nothing to report. On hold until it is required to be updated.
- **Byelaws** - Nothing to report. On hold.
- **Barratts - Land at Gooseacre** - To date no update.
- **Pavilion** – No issues. Bookings being received already.
- **Allotments Project** – Fruit trees planted. JDR Treecare providing bark chippings in January. Handyman building storage facility for chippings funded by the Parish Council.
- **Lighting Connecting Path at Brownlow** - Still waiting on quote. Clerk will chase Lamps & Illuminations.
- **The Green** - Clerk to arrange a suitable date for helpers to assist with bringing the sign down.
- **Zip Wire at Recreation Ground** – Installation 9th January 2023 as equipment delivery delayed.

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- **Adult Exercise Equipment** – Still waiting on instruction notice from Wicksteed to be installed. Proof had been received and approved. Once installed, Clerk will ask local sign writer to produce a no liability sign for the zip wire/adult exercise equipment. Costs £45 plus installation using the same post as instruction notice.
- **Speedwatch update** - Signs installed at the chosen locations.
- **Replacement of Village Bins** – Clerk had asked Pitstone and Edlesborough Clerks for the contact details of their bin suppliers. Agreed to budget for 10 bins including skip and handyman hours and for the works to be done in Year 23-24. Clerk to send details around of the type of bins.
- **Bollards for Grass verges at Corner of Lammas** – Installed. 2 more to be installed as car still parking on the end of the verge.
- **Proud of Bucks Awards** - Applications open on the 9th January 2023. There would be 2 categories - Local Community Champion and Community Group.
- **Hedge at 31 Mentmore Road Update** – Since last meeting the Clerk had been liaising with the owner of No. 31, Mr John Howell. Clerk confirmed that the hedge would be cut as a 'one-off' by the Parish Council's contractor but going forward the Parish Council were not liable to carry out any further works. This 'one off' cut was reimbursed to the Council by Persimmon Homes. Parish Council was still waiting on Buckinghamshire Highways to confirm if there should be a verge to the front as with the other properties along Mentmore Road.
- **Bollards at path to pavilion** – It was agreed to install the padlocks again. Chris Yates, Bowls Club had requested works access along the path. This was not agreed as the path had just been re-laid and the patio to the front of the pavilion repaired. If it was necessary, the contractor must lay boards to protect the patio. It was agreed that the Bowls Club could have a skip in the car park.
- **Approval for The Green Project** – Clerk had contacted Joe Houston, Buckinghamshire Council on 12th December who confirmed he was waiting on 1 member to approve the application but this would not be until after the Christmas break. Confirmed 04.01.23. Clerk to instruct Wicksteed and request a time frame.
- **Small Grant Funding Application for benches** – Katrina Holoake, Wing & Ivinghoe Community Board had confirmed that benches at the Recreation Ground should be eligible for funding. Clerk would complete the application.

Connecting Path Suggestion - A path to connect the pavilion to the fitness equipment and to the zip wire would also be eligible but would require match funding from another source, be it the parish or third party. Clerk would ask other Clerks for details of their 'path' contractors. Clerk going to try to arrange to meet Katrina for a village walk.

07/23 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

03.01.23 – Gail Steed, Cheddington Neighbourhood Watch – asked Parish Council to remind Persimmon about the replacement of the hedge at Manor Road/West End Road.

Linda Gardner, resident via Cllr Oastler – Orchard Manor hedge as above.

Cllr Fee advised that at the last site meeting Persimmon had agreed that the hedge would be planted with native plants. Clerk to 'remind' Persimmon of this and to mention that the temporary works access road had not actually been dug out but that a couple of inches of top soil had been put on top.

Clerk to request a plan of orchard area where compound is. To ask about the seating in this area. Clerk to query height and quality of the fence to the front of the development at Barkham Close as it was felt that it divided off Orchard Manor from the rest of the village.

Clerk to ring Persimmon to get a date for a final site snagging walk.

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Clerk to wish a Happy New Year to all residents and to welcome the village's new residents at Orchard Manor.

08/23 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

There was nothing to report.

09/23 FINANCIAL MATTERS

- a) Prior to the meeting the December 2022 payments, in accordance with the financial report, were signed off by Cllr Fee and Cllr Bevan
- b) To confirm Councillors email approval of repairs to Manor Road lamp post in the sum of £868.75 plus VAT.

10/23 CHEDDINGTON S106 PEDESTRIAN AND CYCLING IMPROVEMENTS SCHEME – NEXT MOVE

Cllr Fee, after reading the report, noted point 2.2 in respect of the number of cyclists that Buckinghamshire Council estimated would use the route.

09.12.22 – Clerk contacted Jonathan Fuller at Bucks Council regarding report Point 2.2 i.e., questioning the number of cyclists who would use the cycle path i.e., 300 cyclists per hour! How did Buckinghamshire Council assume that there would be 300 users per hour for a village the size of Cheddington as this figure would dictate the width of the verge required.

Response received on 16.12.22 -

In response to the query regarding point 2.2 of the report, Jonathan Fuller advised that no local usage/demand estimations had been made in producing the report. The comment regarding minimum widths for shared foot/cycleways was linked to point (2.1) of the report and was based on guidance included in the Department for Transport's Cycle Infrastructure Design guidance ('Local Transport Note 1/20'), available here: [Cycle Infrastructure Design \(publishing.service.gov.uk\)](https://publishing.service.gov.uk).

He further advised that Section 6.5.7 (page 68) of LTN 1/20 sets out the recommended minimum widths for a shared footway/cycleway and that these are as quoted in the report. Separately, whilst LTN 1/20 does not provide exhaustive guidance for rural areas, it does acknowledge that 'Although there may be fewer cyclists and pedestrians in rural areas, the same requirement for separation from fast moving motor vehicles applies. A well-constructed shared use facility designed to meet the needs of cycle traffic – including its width, alignment and treatment at side roads and other junctions – may be adequate where pedestrian numbers are very low'.

The report (points 2.2-2.5) also notes the recommended minimum widths for a footway (and compares this to a shared foot/cycleway).

Cllr Poll had raised the proposal and the subsequent report, especially about the estimated cyclist numbers, with Paul Foot, Local Area Technician at the last Members meeting. There was a discussion regarding the width of the path to Cooks Wharf and the to Marsworth path which were not as wide. Although it was noted that rules possibly may have changed since 2014.

It was agreed that the Clerk contact Jonathan Fuller and ask where he/his department suggested the S106 money be used towards especially as the footpath/cycleway was not feasible.

It was also agreed to advise Jonathan Fuller that Cheddington Parish Council does not support the suggested scheme, however it would still like to pursue an alternative scheme.

11/23 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council: -

22/04182/APP - 2 Chaseside Close Cheddington Buckinghamshire LU7 0SA - New raised flat roof and conversion of store to form kitchen extension and utility room – No Objection.

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To Receive Determinations by Buckinghamshire Council: -

22/02263/APP - 46 High Street Cheddington Buckinghamshire LU7 0RQ - Householder application for erection of single storey rear and side extension – **Approved 29.11.22**

Other Planning Matters: -

Cllr Hollett asked if there had been any update re. the Mentmore Road/corner of Church Hill planning application – 22/02535/APP - and querying whether Buckinghamshire Highways had checked the positioning of the zebra crossing. Clerk confirmed that the Parish Council had commented on the planning application in respect of this.

12/23 REPORT ON ANY URGENT MATTERS

13/23 DATE OF NEXT MEETING

The next Parish Council meeting will be on Wednesday 1st February 2023, 7pm in the Pavilion.

The meeting finished at 8.45 pm.

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FINANCIAL APPENDIX

MONTH 10

AS AT 02/01/2023

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 02.01.23 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD189	08/12/2022	SSE Electricity - Q3	£ 654.73	£ 130.94	£ 785.67	
DD190	19/12/2022	N Power - Street Lights 01.11.22-30.11.22	£ 315.95	£ 63.19	£ 379.14	
DD191	20/12/2022	Buckinghamshire Council re bins Inv	£ 10.77	£ -	£ 10.77	
DD192	21/12/2022	BT re. wifi - Pavilion December 22	£ 31.83	£ 6.37	£ 38.20	
DD193	22/12/2022	Epson - Printer Subscription 18.11-17.12.22	£ 8.33	£ 1.66	£ 9.99	
DD194	22/12/2022	Bank Charges to 30 November 2022	£ 10.80	£ -	£ 10.80	
DD195	30/12/2022	O2 - Clerk Mobile 13.12-12.01.23	£ 11.17	£ 2.23	£ 13.40	
DD196	30/12/2022	NEST Pension December - DD	£ 113.75	£ -	£ 113.75	
		TOTAL DDs Made	£ 1,157.33	£ 204.39	£ 1,361.72	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made	£ -	£ -	£ -	
ONLINE PAYMENTS MADE						
OL197	13/12/2022	JDR Treecare Inc C1030	£ 1,500.00	£ 300.00	£ 1,800.00	
OL198	13/12/2022	Lamps & Tubes Inv 70950	£ 450.50	£ 90.10	£ 540.60	
OL199	15/12/2022	E R Roberts - McAfee Renewal 15.12-15.12.23	£ 59.99	£ -	£ 59.99	
OL200	23/12/2022	E R Roberts - Salary December 22	£ 1,375.36	£ -	£ 1,375.36	
OL201	23/12/2022	HMRC (06.12-05.01.23)	£ 304.29	£ -	£ 304.29	
OL202	23/12/2022	Keith Malcolm - Allotment Project	£ 152.16	£ -	£ 152.16	
OL203	29/12/2022	Simon Barrow - December 22 Inv No SB4623	£ 2,283.33	£ 456.67	£ 2,740.00	
OL204	29/12/2022	Simon Barrow - December 22 Inv No SB4624	£ 500.00	£ 100.00	£ 600.00	
		TOTAL OL Payments Made	£ 6,625.63	£ 946.77	£ 7,572.40	
ONLINE PAYMENTS TO BE MADE						
		TOTAL OL Payments To Be Made	£ -	£ -	£ -	
CURRENT ACCOUNT - Community						
R142	07/12/2022	Julie Campbell Inv 2022 104	£ 177.08	£ 35.42	£ 212.50	£ 212.50
T11	08/12/2022	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	
T12	13/12/2022	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	
R143	14/12/2022	Robert Winn - Allotment Rent	£ 16.00	£ -	£ 16.00	
R144	14/12/2022	Jodie Woodcock - Allotment Rent	£ 8.00	£ -	£ 8.00	
R145	20/12/2022	Matthew Dobson - Allotment Rent	£ 16.00	£ -	£ 16.00	
R147	24/12/2022	Julie Campbell Inv 2022 113	135.42	27.08	162.50	£ 162.50
T13	29/12/2022	Transfer from Savings Account	£ 3,000.00	£ -	£ 3,000.00	
R148	31/12/2022	Cheddington Tennis Club - Jan Monthly Retainer	£ 145.83	£ 29.17	£ 175.00	£ 175.00
			£ 13,498.33	£ 91.67	£ 13,590.00	£ 550.00
SAVINGS ACCOUNT - BMM						
T11	08/12/2022	Transfer To Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
T12	13/12/2022	Transfer To Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
R146	21/12/2022	Gross Interest to 20.12.22	£ 198.36	£ -	£ 198.36	
T13	29/12/2022	Transfer To Current Account	-£ 3,000.00	£ -	-£ 3,000.00	
			-£ 12,801.64	£ -	-£ 12,801.64	
BALANCES 02.01.23						
		Current A/c			£ 3,422.22	
		Savings A/c			£ 134,931.21	
		TOTAL			£ 138,353.43	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ -	
		CURRENT BALANCE			£ 138,353.43	